

# Cleaning Checklist

## Kitchen

- Empty and wipe-down drawers, cabinets and pantry. Put things back in an orderly way, and don't put back gadgets and other kitchen items that are broken or that you never use.
- Clean under and behind fridge and stove.
- Clean the oven and the stovetop, (including drip bowls under the elements if you have them).
- Empty the fridge and wipe shelves drawers and sides. (Check food expiry dates).
- Clean microwave and dishwasher.
- De-scale coffee maker and kettle.
- Wash backsplash, cabinet doors and drawer fronts, including handles/knobs. Wipe down all small appliances and empty the toaster crumb tray.
- Wipe down or wash window coverings.
- Wipe counters and shelves.
- Scrub kitchen sink and shine faucets.
- Dust light fixtures.
- Vacuum, wash floors and vent covers.

## Mud Room

- Store out of season coats and shoes.
- Dust and vacuum.

## Laundry Room

- Wash floors.
- Clean inside washing machine and soap and fabric softener dispensers.
- Clean dryer vent.
- Dust shelves and light fixtures.
- Dust behind appliances.
- Organize laundry soap and other cleaning products.

## Dining Room

- Dust and polish furniture.
- Wash table linens.
- Dust light fixtures and other decor.
- Polish silver.
- Wash floors and vent covers.

## All Rooms

- Wash windows and window frames.
- Wash baseboards and doors, and remove all scuffing.
- Make drywall repairs and touch up paint.

## Bathrooms

- Empty and clean under sink.
- Empty and wipe cabinets. Discard expired cosmetics and medications. (Google how to return medications in your area).
- Clean bathtub/shower and toilet.
- Wash sinks, faucets and mirrors.
- Clean shower head.
- Replace shower curtain liner if necessary.
- Wash bathmats.
- Dust light fixtures, fans and vents.

## Living/Family Room

- Dust and polish table tops and shelves.
- Dust artwork, books and decor.
- Clean television and computer screens. Disinfect remote controls and gaming controllers.
- Dust and vacuum lampshades and ceiling fans.
- Vacuum behind and under furniture.
- Shampoo carpets.
- Vacuum furniture, be sure to remove cushions and get all the nooks and crannies.
- Organize or recycle magazines.
- Organize children's toys.
- Remove anything that doesn't belong in the room.
- Organize video games and movies.
- Clean pet beds and toys.
- Condition/clean leather furniture.

## Bedrooms

- Flip, rotate and vacuum your mattress.
- Dust light fixtures and all other surfaces, including artwork, books, decor and air vents.
- Wash all bedding including pillows.
- Empty and wipe down dresser drawers. Refold and organize drawer items (purge damaged, unused or outgrown items).
- Organize and purge items from closet.
- Vacuum carpets and/or wash floors (including closet and under bed).
- Wash/clean window coverings.

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